

CATALINA FOOTHILLS HIGH SCHOOL

SITE COUNCIL

MEETING AGENDA

OCTOBER 27, 2017

8:30AM

Present: Jody Brase, Monisha Patel, Cheryl Joseph, Kelly Lantz, Justin Robinson, Maria Pastorini, Melissa Lewis, Jay Christopher, Gary Thompson, Amari Lampert, Peris Lopez, Shay Mac Ban.

I. **Call Meeting to Order**

Jody Brase

- Meeting called to order at 8:37 am by Jody Brase.

II. **Approval of the Agenda**

Jody Brase

- Monisha Patel moved to approve the agenda as it stands. Gary Thompson seconded the motion.

III. **Approval of the Minutes**

Jody Brase

- Correction needed: time of adjournment was 9:30 am
- Melissa Lewis moved to approve the September 22, 2017 minutes. Shay Mac Ban seconded the motion.

IV. **Committee Review of Documents/Data Points**

Jody Brase

→ Purpose of this review is to discuss things that are in place re communication, student support, resources, SIP goals, AdvancED, etc. Goal for Site Council to choose a focus point to improve upon this year.

- ADE School Rating - "A"
 - *One of three in the area with this designation.*
 - *State pulling back on ratings, need more time to decide and update grade. We have no reason to think our rating will change*
 - *If there is data we can improve upon, that might be area of focus for Site Council*
- Parent / Teacher Conferences
 - *Reviewed handout-- avg number per teacher was 15 (total). 85 total conferences higher than 15-16 school year--when we had the same format.*
 - *Need to keep in mind that conferences are happening throughout the year*
 - *Jessie: can we look at department averages?*
 - *Jay: we'd want a weighted average, as department numbers are not balanced.*
 - *Jody: prediction that Fine Arts and Kinetic Wellness likely did not host as many as core areas, especially English and Math*
 - *Justin: in the future, may need teacher assistance to gather information about why parents are conferencing-- grade related (good/bad), etc*
 - *Melissa: can we also look at grade breakdown? Jody: in the future, ask teachers to document grade level and class grade --at that point in time--for student. How would we use this in the future?*

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- *Melissa: affect layout of tables (i.e. group 9th grade teachers together)*
- *Gary: upper-level grades, AP classes tend to have higher turnout than standard. Justin: not always the case*
- *Jay: this might impact our outreach as well*
- *Jody: this year we tried to stress that students should attend as well. Would like teachers to document this data as well. We want teacher and student perspectives presented together; best practice is when students are there. Students in Site Council agreed. Shay: as seniors, parents are starting to “release”, and expect students to do things on their own*
- *Jay: maybe call it a “shareholders” conference. Kelly: issue is we don’t want tutors, and we don’t want to open that door.*
- *Change the title-- parent/student/teacher conference*
- *Monisha: at middle schools, the student HAS to be there.*
- *Kelly: perhaps system for parents to contact teachers and ask if advisable to attend conferences. Initiating conversation to help potentially alleviate congestion. Many parents don’t know whether or not they should come for a meeting.*
- *Melissa: now we’re adding one more job with teachers, however. The parents you need to see are not necessarily the ones that are coming in or making contact.*
- *Justin: priority invitation setup? Melissa: various waves of invites/emails*
- *Jody: continue to brainstorm through Department Chairs and Site Council*
- **Sweep Data**
 - *Less students being swept. Look at Unique Sweep data as well. Unique Sweeps are single students (i.e. 414 students, but 694 total sweeps).*
 - *Sweep started earlier this year-- didn’t wait as long to implement*
 - *Gary: 37 repeat offenders account for 25% of data. What is being done?*
 - *Jody: after 3 times of being swept, you are then sent to class to not miss academic time. They make up that time at another point/face additional consequences. After that becomes insubordination.*
 - *Melissa: do we have this data from before sweep? Numbers still seem high.*
 - *Jody: number for year was around 7,000. At the quarter we are looking at 700, so if the pace continues the number will be significantly lower.*
 - *Justin: have number of tardies from other periods gone down (mindset change) or gone up (because they know no sweep)?*
 - *Cheryl: DC’s chose not to implement every other period because not a problem*
 - *Jody: let’s look at that data as well. Teachers should be instilling consequences as per student handbook.*
- **Falcon Connection**
 - *First year of implementation. Effort to have community members come in and speak to students. Done during Advisory.*
 - *39 presenters committed to coming and speaking to our students. Variety of topics.*
 - *80% students signed up; avg 36 students per session*

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- *Overall a success, hope to do again in December*
- *Student feedback: well done. Presenters did a great job speaking about real world experience and making it authentic*
- *Gary: 4-5 nonprofits gave feedback-- appreciative that they were invited and that they could deliver their message to students. Gary sat in with Ronald McDonald house-- a bit disappointed in presentation as it was not focused on students and what their organization did. Instead, presenter focused on non-profits and tax credits. Goal is to seek feedback from students and see which were most valuable and who we want to invite back. Overall, huge success.*
- *Justin: survey to teachers, students, and presenters to collect data and feedback*
- *Monisha: 23% of students had first choice fill up-- a bit disappointing.*
- *Justin: want to hear from students about why they did not sign up. Also, look for better ways to communicate with students so they have other avenues to sign up*
- *Jessie: the data collected from surveys will drive future logistics-- what sessions need a bigger/smaller room, etc*
- *Jody: committee to look at backup plans/alternate for speakers who cancel. Trying to balance sessions.*
- **Fast Facts Information to review**
 - *Quick facts: Native American % different on Fast Facts and Quick Facts. Cheryl: type on Fast Facts, will let district know.*
 - *Jay: graduation rate needs to be *, since we look at it different than state does. State looks at May numbers instead of students who finish over summer/fall.*
 - *Shay: discussion of SAT data. Jay and Jessie explained breakdown of scores and how the information is different*
 - *Shay: is there a way to see breakdown of OEX (open enrollment) students and in-district students. Jay: you'd have to do this by hand, as state does not identify this. Kelly: also have to think about WHEN OEX occurred (ex-- student who open enrolls in 1st grade vs 10th grade). Jay: the longer a student has been in our system, the greater success they have had. We look at how long students remain with us after open enrollment*
 - *Jody: keep in mind there are a lot of in-district students who struggle as well. Jay: OEX not a "clean factor"*
- **New staff**
- **Enrollment numbers**
 - *Gary: potential enrollment increase next year based on middle school numbers. Has district thought about hiring additional teachers? Would they ever consider "recruitment fair" type event?*
 - *Jody: we have multiple opportunities, but number of applicants has decreased*
 - *Cheryl: consider also that OEX opened much earlier last year*
- **Communication - what works, what needs improvement?**

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SITE COUNCIL

MEETING AGENDA

OCTOBER 27, 2017

8:30AM

- Emergency Plans
- Text messages, SchoolMessenger InfoCenter
- Parent VUE
- Emails
- Flash, Flyer
- Marquee
- Facebook
- Parent Boot Camp
- 8th grade Parent/Student Orientation
- Parent Teacher Conferences
- AP Information night
- College Night
- Teacher Google Calendar/Docs, syllabi, etc
- AdvancED update - survey
- SIP Goals
- Areas Council would like to focus on for 2017-2018
 - *Jody: we don't meet again until Feb. At that meeting she wants to hear which area we want to work on as a Council. Keep in mind data and SIP.*

V. Student Council Updates

Gary Thompson

- *Gary: Blood Drive last week-- went well. Approx 120 lives saved. Short of goal (students turned away due to safety concerns).*
- *Shay: Homecoming just finished, now have time to focus on other committees. Next Friday is physical service day. Student Council will go around campus wearing gloves and cleaning up campus. Homecoming went well this year (~630 students attended).*
- *Peris: November 15 talent show. Working on contacting businesses for donations and asking for Silent Auction items. Money will go to Make a Wish.*
 - *Jay: is our connection local/state/national?*
 - *Gary: last year-- state level. We tell MAW we are fundraising for them, and they give us the recipient. They try to localize, but have to look at need and immediacy of wish.*
- *Shay: adding more committees to localize MAW donation*
- *Jay: can use this as evidence for FH connection to community.*
- *Melissa: previous school "bought a bracelet" to break dress code and participate in spirit days (ex for a dollar you can buy bracelet). Helps track and fundraise.*
- *Amari: winter formal= January 13. Theme= Polar Express. Will be at Ventana Canyon*
- *Cocoa and Cram is Monday, Dec 11 for Link Crew*

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OCTOBER 27, 2017

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VI. FFO Updates

Monisha Patel

- *Monisha: thanked Student Council for pep rally help re Grad Night reveal. Falcon wear sales continue. Goal met.*

VII. School Update

Jody Brase

Accreditation committee continues to work.

- Upcoming Events
 - Football Playoff Game - Friday Nov 3
 - Calculus Camp - Sat Nov 4 - ask Kelly to elaborate
 - Boys/Girls Swim & Dive @ States Nov 3-4 in Phoenix
 - Boys/Girls X-Country States @ Cave Creek Nov 4
 - Theatre "The 39 Steps" , (Alfred Hitchcock "whodunit?")Tues - Wed Nov 7-8, "Proof" - 12/7 - 12/9 (Catherine has inherited her late father's mathematical brilliance, but she is haunted by the fear that she might also share his debilitating mental illness. Winner of the Pulitzer Prize for Drama, David Auburn's Proof is a passionate, intelligent story about fathers and daughters, the nature of genius, and the power of love),
 - Special event 12/15 "Making a Scene"
 - No School Nov 10 - Veteran's Day
 - Fine Arts: Small Ensemble Concert 11/15, Blues in the Night Concert 11/29, Steel concert 12/13, Band 12/13
 - TOY nominations open Nov 1. Announcement on Feb 2.
 - Winter Sport tryouts start next week

VIII. Call to Public

Jody Brase

- *Individuals who wish to address the site council are requested to complete a blue card. Members of the Board may not discuss items that are not specifically identified on the agenda, however the topic may be placed on a future agenda. The Council requests that all comments be limited to three minutes or less.*

IX. Closure

Jody Brase

- *Jody Brase asked for motion to adjourn. Monisha Patel motioned to adjourn, Justin Robinson seconded.*
- *Meeting adjourned at 09:40am.*

Upcoming meetings:

February 16, 2018

March 23, 2018

April 20, 2018

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