

Course Selection Information/Instructions ~ 2022-23

Feb 18, 2022

Course Selection Calendar / Info

Feb 21-28 ~ Curriculum Information and CRF

- Students receive Course Request Form (CRF) and Course Selection Info Sheet (this page) in Advisory Feb 21.
- The 2022-23 Course Guide is available on the Counseling website. bit.ly/CourseGuideCFHS
- Teachers will review next year's course options for their subject areas with students during class time.
- Teachers sign Course Request Forms (CRF) as appropriate. See notations on CRF.
- Copies of Course Selection materials, as well as instructions to complete the Online Course Request, can be found on the school website.
- Students can find a copy of their current transcript under MaiaDrive in their MaiaLearning account.
- Counselors are available during lunches in the cafeteria for questions, as well as in the Counseling Hallway before school.

Feb 21–Mar 4 ~ Online Course Request (OCR)

Students log onto Synergy STUDENT VUE to input course selections based on Course Request Forms. See instructions in the next column and example on website. Courses must be entered by 11:59 pm Friday, March 4.

Mar 7–11 ~ Course Request and OCR Review

Students submit their completed and signed Course Request Forms to Counselors during designated math classes Mar 7-11. (Schedule posted in math classrooms.) Counselors will review the student's Online Course Selection (OCR) in VUE and confirm prerequisites, appropriate signatures on CRF, course load, etc. Online Course Requests will not be valid without a completed Course Request Form. *Note: Course Request Forms will not be accepted if missing necessary parent and/or teacher signatures. Late forms may be considered last during class assignments.*

District Registration ~ Online

District registration for the 2022-2023 school year is to be completed online as soon as possible. Find "Register for School" on the CFHS website. Course Requests will not be valid without district registration. If you need assistance, contact the CFHS Registrar Alexis Nasser at 209-8385 or anasser@cfsd16.org.

Open Enrollment ~ Apply ASAP

Open Enrollment students must reapply for OE each school year. The online application is available at www.cfsd16.org. Applications were due by Jan 31 for priority consideration. Acceptance letters will be mailed to students on or about March 1. Once you receive your acceptance letter, you may proceed with online registration per instructions. Applications received after Jan 31 will be reviewed in the order in which they are received.

How to complete your OCR:

Important notes:

- Access closes at 11:59 pm Friday, Mar 4. Complete before then.
- You must enter Synergy through the link on the CFHS website. Do not simply google StudentVUE as that will not take you to the account that is linked to our school.
- You must use a computer – it does not work from Smartphone app.
- Do not use Safari as your browser – it is not supported by Synergy.
- You must log in to your STUDENT VUE account – not your parent's PARENT VUE account. You can only select courses through the student account. You'll know if you are on your student account if your name is on the right-hand side of the screen.
- If you have been logging on through your parent's VUE account and do not know your student log on information, email amargolis@cfsd16.org before Friday to get your Student VUE password. She is available 8 am to 4:30 pm M-F. You will not be able to get your log in information over the weekend.
- Complete your Course Request Form (the paper form) prior to locking in your Online Course Request in VUE. You will submit your signed Course Request Form to a counselor per the schedule posted in Math classrooms. What you enter in Synergy/VUE must match what is on your form.

1. Log on to your (student, not parent) **STUDENT VUE** account through CFHS website. Trouble? Reread the bullets above.
2. Click on the **[Course Request]** button in the left sidebar.
3. Click on the blue **[+ Click here to change course request]** button.
4. **IGNORE** the entirety of courses that show up. Instead, find the blue button at upper right that says **[+ Add Request]**
5. Find **[Search Courses]** directly below the blue bar.
 - a. Type in the 4-digit course code of your selected English course (refer to your completed Course Request Form/CRF).
 - b. As the course pops up, click the **[+Add Request]** button beside the course title. You will see the course then populate in the Selected Course Requests section at the top of your screen.
 - c. Continue to add your selected primary/first choice courses in this manner (first clearing the box of the previous course code).
6. Next, add your **alternate requests**:
 - a. In the **[Search Courses]** box, add the 4-digit course code of your first alternate course.
 - b. As the course pops up, click the **[*Add Alternates]** button beside the course title. You will see the course then populate in the Selected Alternate Course Requests section of your screen.
 - c. Continue to add a minimum of 3 courses (credits) in this manner. Remember that selected one-semester alternates need to have an additional one-semester (or yearlong) alternate choice.
 - d. **JUNIORS**, you must also include your alternate third-year science selection in the Alternates section.
 - e. **SENIORS**, you must also include your alternate English 12 selection in the Alternates section.
7. When all primary courses and alternates are entered, scroll to the top and click **[Click here to return to course request summary]**. Review your courses and ensure a minimum of 6 credits of selected course requests, and at least 3 credits of selected alternates (as well as extra English 12 for seniors and 3rd year science for juniors).
8. If you want to **make changes** prior to locking your requests, click **[X Remove]** to remove the erroneous course and follow the process for entering the correct course.
9. If you are satisfied with your choices, click the **[Lock Course Requests]** button in upper right of screen. If you do not have enough courses/credits entered, you will get an error notice. When correct/final, screen will show "Course Requests are locked in."
10. *Note: Once courses are locked, you cannot make any changes in VUE. Students will submit their completed paper Course Request Form with parent and any required teacher signatures to a counselor through designated math classes March 7-11. Any appropriate changes can be made at that time.*

Course Selection Notes

Summer PE and Health

Students must take their PE and Health credits at CFHS. However, CFHS Community Schools does offer an approved summer PE course. The .5 credit summer PE class is Recreational Fitness: Silver (Group Fitness). As two different PE classes are required, the PE taken during the school year must be from the Individual Fitness options. The 2022 summer session runs May 31-July 1. The class meets 7:30-11:00 am or 11:30-3:00 pm daily and the cost is \$265 (plus \$25 registration fee). Register for CFHS Summer PE or Health through the Community Schools' website: cs.cfsd16.org. Registration opened Feb 9 and fills fast.

Summer Course Emporium/Credit Recovery

A summer Course Emporium opportunity (supervised computer-based credit recovery coursework) is offered through CFSD Community Schools for students to make up failed credits or to replace a D. Interested students should see their Counselor to receive approval to register for summer Course Emporium. Summer CE begins June 1 and ends July 1. Students exit the class when the coursework is completed. Students may register for the morning session (7:30-10:45 am) or the afternoon session (11:15-2:30 pm). Summer Course Emporium typically costs \$150 but is free this summer due to Federal funding for pandemic-related learning loss.

Not Returning to CFHS?

If there's a possibility that you're coming back, complete all materials as if you were returning but let Ms. Nasser, CFHS Registrar, know asap if/when your plans to go elsewhere become definite. If you're absolutely sure you're not returning to CFHS next year, please turn in the Course Request Form to your Counselor with "Not returning; Going to (Salpointe/TUSD/Alaska)" written across the top so we know to not hassle you or your family about missing registration.

Counselor Availability

Students with questions are asked to start by speaking with a Counselor in the cafeteria during lunch or in the Counseling Hallway before school. If your questions cannot be answered there, the counselor will write a note for you to take to Mrs. McDole, Counseling Secretary, and she will schedule an individual appointment for you with your counselor. Students who are transfers or who need special help with credit recovery plans due to deficiencies (failed or missed courses) are encouraged to see their Counselor.

Student Schedules

This process begins the 2022-23 scheduling process. The master schedule, based on students' course requests, is built and modified through spring/summer. Students will be notified via email when their schedules will be available for viewing in late July/early August. The school day runs 8:30-3:30 and we cannot consider requests for early release/7th free. All students must take a minimum of six for-credit classes.

New Courses / Other Info

See the 2022-23 Course Guide at bit.ly/CFHSCounseling for the complete listing of courses and descriptions.

Peer Classroom Mentor is a new course designed for seniors who want to obtain hands-on leadership, communication, and relationship-building skills by mentoring students in the classroom environment. Peer Classroom Mentors will be given tasks including, but not limited to, assisting the teacher with classroom preparations, reinforcing instructional material with individual students or in small groups, and guiding students with note-taking and study techniques. Peer Classroom Mentors are required to attend their assigned classroom on a daily basis, and model the characteristics of a positive, productive member of the classroom community. They will write a weekly reflection about their goals and accomplishments related to the course competencies, which will be submitted to the classroom teacher. Placement will be determined by student application and teacher approval. Student must have minimum 2.5 cumulative GPA.
Grade: 12, Pass/Fail grading, .5 credit per semester

ENGLISH 12 Course Descriptions

English 12 descriptions are also posted in English 11 classrooms.

AP English 12: Literature and Composition: This college-level course engages students in the careful reading and critical analysis of literature. The course includes intensive study of representative works from various genres and periods, concentrating on works of recognized literary merit from American and British literature. Through the close reading of selected texts, students deepen their understanding of the ways writers use language to provide both meaning and pleasure for their readers. As they read, students consider a work's structure, style, tone, and themes, as well as smaller-scale elements such as figurative language. This course prepares students to take the AP English Literature and Composition exam.

English 12: Language and Composition: Students will read and write extensively in a variety of genres and modes. In addition to analyzing literature and rhetoric, students read and analyze poems, plays, short stories, articles, editorials, web-based texts, essays, as well as book-length fiction or nonfiction, and visual texts. In preparation for college, career, and life-long literacy, students will read a variety of texts and write for a variety of audiences and purposes.

English 12: Science Fiction: Students will explore the reciprocal impact of major science fiction and traditional literature on modern social and scientific thinking. Since many of today's challenging social issues are addressed in science fiction, the course examines contemporary non-fiction science writing about many of these ideas alongside significant science fiction texts to examine this interface from an analytical perspective. In preparation for college, career, and life-long literacy, students will read a variety of texts and write for a variety of audiences and purposes.

English 12: War and Conflict: Students will read a wide variety of literary works about war, aggression, and conflict, and correspondingly, peace, cooperation, and resolution. Course literature illuminates life during wartime, the psychology and biology of aggression, the art of strategy, typical human responses to conflict within specific social systems, and the philosophical contexts of human conflict. In preparation for college, career, and life-long literacy, students will read a variety of texts and write for a variety of audiences and purposes.

English 12: Mystery: Students read fiction and nonfiction of all sorts to consider the mysteries of life and the human experience. This course endeavors to teach students to see beyond the narrow confines of traditional literature. In preparation for college, career, and life-long literacy, students will read a variety of texts and write for a variety of audiences and purposes.

Off-Site JTED Opportunities

There are a number of free off-site career education/preparation courses available to CFHS students through JTED central campus locations. Juniors/Seniors may register for classes that start after 3:00 as students must still be enrolled in a minimum of 6 for-credit courses at CFHS. Visit pimajted.org/programs then scroll down to the blue bar that says "Click for @JTED Central Campus Information" for courses available to CFHS students. Registration opened Jan 18 and some classes fill early. Contact JTED Counselor Michele Barcanic at mbarcanic@pimajted.org with specific questions. Available courses are as follows:

3D Animation & Game Design
Air Transportation/Drone Operator
Automotive Technology
Automation/Robotics
Aviation Technology
Community Healthcare
Construction Technology
Cosmetology
Culinary Arts/Nutrition/Restaurant
Cybersecurity
Emergency Medical Tech
Energy Technician

Fire Services
Healthcare Foundations
Heavy Equipment Operations
Law, Public Safety & Security
Licensed Nursing Assistant
Medical Records Tech
Medical Assistant
Pharmacy Technician
Precision Manufacturing
Physical Therapy Technician
Vet Science
Welding

