

CATALINA FOOTHILLS HIGH SCHOOL

SITE COUNCIL

MEETING MINUTES - #2

OCTOBER 2, 2020

8:00AM

Present: Melissa Lewis, Justin Robinson, Gary Thompson, Dylan Hellbusch, Kiri Kenman, Eileen Pastorius Jody Brase, Jennifer Brock, Cheryl Joseph, Jessie Petrillo, Robin Larson, Cameron Strong, Kelly Lantz, Jay Christopher, Monisha Patel, Jacob Siegeman, Anna Davis

I. **Call Meeting to Order**

Jody Brase

- Jody called the meeting to order at 8:02 am

II. **Approval of the Agenda**

Cheryl Joseph

- Monisha moved to approve. Jen seconded the motion.

III. **Review/approve Minutes Sept 25, 2020**

Cheryl Joseph

- Mitigation measure link added. Jen moved to approved. Robin seconded.

IV. **School Update**

Jody Brase, Jen Brock

- Aspirational re-opening date is still Oct 26.
- Will send out a binding survey to K-12 families on Oct 8. Binding = temporarily, but we do not want students moving in/out each day. Want teachers to get familiar with the A/B cohorts, want students to get familiar with one another. Survey closes Oct 14.
- Will send out details re safety measures and reasons/steps to transition from in-person to remote or vice-versa. Will also send out expectations and plan. Will depend on class sizes.
- Justin is working on cohort data (how to split A/B group)
- Need to wait for survey results before we can make a solid plan about group splits. Doing our best to keep student schedules the same, but we won't know until we have the numbers.
- Eileen P - Is this binding survey until the end of the semester or the year?
- Jody - We will have this clarified to families before this goes out. There will be possibilities for movement at natural points during the semester/year.
- We will have a Town Hall meeting Oct 9 at 6pm. Open meeting for parents hosted by CFHS admin.
- Tues, Oct 6 - all district schools will present a final plan. Schools may adjust based on what others share in order to help families. Will then be shared with parents and staff.
- Reminder - Have to maintain 180 days of instruction and follow CFSD calendar 1B.
- Capacity is 14 students per classroom to maintain 6 ft distance.
 1. Looked at splitting cohorts by grade level, but does not work numbers-wise. Many of our classes are mixed.

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- Keeping same bell schedule: 7 periods M-F. Helps both in person and remote students. Will revisit the bell schedule S2 to see if we need to adjust.
- Justin - Presented about the new technology
 1. AVER tracking camera - tracks teacher movement, zooms to various areas of the classroom; replicates student sitting in class and looking around the room.
 2. Gary - do we have extra cameras in case they break/fail to work?
 - a) We may have extras if some teachers do not use. Need to look into this. May need to borrow from colleagues on an "as-needed" basis.
 3. Looking at options for outdoor classes
 4. Eileen - Will there be a "test day" regarding bandwidth, technology, etc
 - a) Justin - Hope is that teachers test it out before students come on campus. While these are HD cameras, the default image is SD. Teachers may need to adjust. Unfortunately we cannot control student internet connections.
 - b) Justin - Re bandwidth: our bandwidth will support all teachers hosting a Google Meet at one time. However, will not support the students who are on campus ALSO streaming. This means that in-person and remote students would not be able to interact with one another in a Google Meet.
 5. Kelly - Not linked to SMART board, correct? (Yes, correct)
 - a) One of the math teachers tested it out. Successful test run. Math team plans to test as they come in and share with other departments.
 6. Jody - Teachers are being asked to beta test the new tech. Justin will create a tutorial and conduct trainings for staff.
 7. Gary - Will teachers have a second computer? (Or Laptop + Monitor for what camera is showing)
 - a) Not necessarily. Can look into as an option on a case-by-case basis or as requested. One device should be able to suffice.
 8. Kelly - Projects Google Meet on SMART board so they can see all students all the time. Can see that an extra monitor might be helpful to be able to see all student faces, especially if SMART board broken. Question - When are teachers going to be required to return in person so that they can learn technology before Oct 26.
 - a) Jody will work with staff. As long as they are trained and ready to go on Oct 26, all good.
 9. Robin - Amazing how much we've learned about technology so far this year.

V. Counseling Office Updates

Jessie Petrillo/Robin Larson

- October is College month. Fridays are CollegeFest Fridays. Students sign up for visits through Maia Learning.

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- Next College Info Night - Oct 21
- ECAP 11 was last week. ECAP 10 will be Oct 23.
- Destress Advisory at the end of October.
- Small Groups will start in November.

VI. Student/Student Council Updates

Gary Thompson

- Gary - We've been in a holding pattern for several activities. Want to try and give a sense of "normalcy" once we re-open.
- Kiri - Student Council ad video coming out today. Welcomes students and introduces the Student Council. Early November: virtual talent show. December: motivational speaker (would be streamed).
- Jacob - Putting together a safety video regarding regulations and expectations for return. Next week: hoping to make custom CFHS masks for Student Council and teachers. If extra - might be able to buy from Bursar
- Cammie - College FAQ night this past week was very helpful.
 1. Will CFHS masks be sold in the spirit store? FFO will address
 2. Spirit week this year?
 - a) Jacob - Maybe that first week back in October

VII. FFO Updates

Eileen Pastorius

- Two CFHS masks designed and in the FFO spirit store. \$7 each. Can order on the website and picked up at the front desk.

VIII. Call to Public

Jody Brase

- Gary - We have talked about if things get worse, but what if they get better? Is there an option of having more students on campus or adjusting schedules?
- Jody - If guidelines change, we can adapt as needed. But, we want to move slowly and cautiously so we can work out the details and consider all of the factors.
- Jacob - How are test and assessments going to be working in the classroom? (Level of fairness and expectation).
 1. Jody - Equity piece is high on our list of trying to figure out a plan. Will need to work with departments to figure out a plan.
 2. Melissa - Assessments so far have been project-based and open answer. English department will likely keep this structure. Want to keep things same for all groups of students.
 3. Justin - Many teachers may be doing the same thing they've been doing. This also means that students may need to bring their own computer to campus for assessments if in person.
 4. Kelly - Matter of resources. Teachers design tests hoping that students are assessing **their** knowledge. Math team will plan to test on Fridays, but this

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is a concern if all departments are doing the same.

5. Melissa - This goes both ways. There may be feelings of “more advantage” both ways (i.e. in-person may have more resources on certain days). These are conversations teachers have been having for months so that we can try to be as equitable as possible.
 - Jody - We will provide expectations about technology and shared equipment (e.g. labs)
 - Anna - Will students who choose remote, will they be live-streaming every class all day every day?
 - a) Jen - Yes, you will do 4 days of all classes. However, there will be a significant break between classes. Also, teachers will likely not be teaching the entire class period. Students at home will have time for independent work during class periods.
 - b) Jody - Also clarified that “live” and “non-live” days as they are will be no longer.
 - Jacob - Asked about dividing classes and cohorts if there is not an even split.
 1. Jody - Will go class by class and student by student. Will need to look at individual schedules. May change A/B group in order to help maintain schedule. We also want to work with families who have students at other schools.
- *Individuals who wish to address the site council are requested to complete a blue card. Members of the Board may not discuss items that are not specifically identified on the agenda, however the topic may be placed on a future agenda. The Council requests that all comments be limited to three minutes or less.*

IX. Closure

Jody Brase

- Jody adjourned the meeting at 9:15 am

Upcoming meetings:

November 20, 2020

February 5, 2021

April 16, 2021